

ADECA UPDATES

May 15, 2024

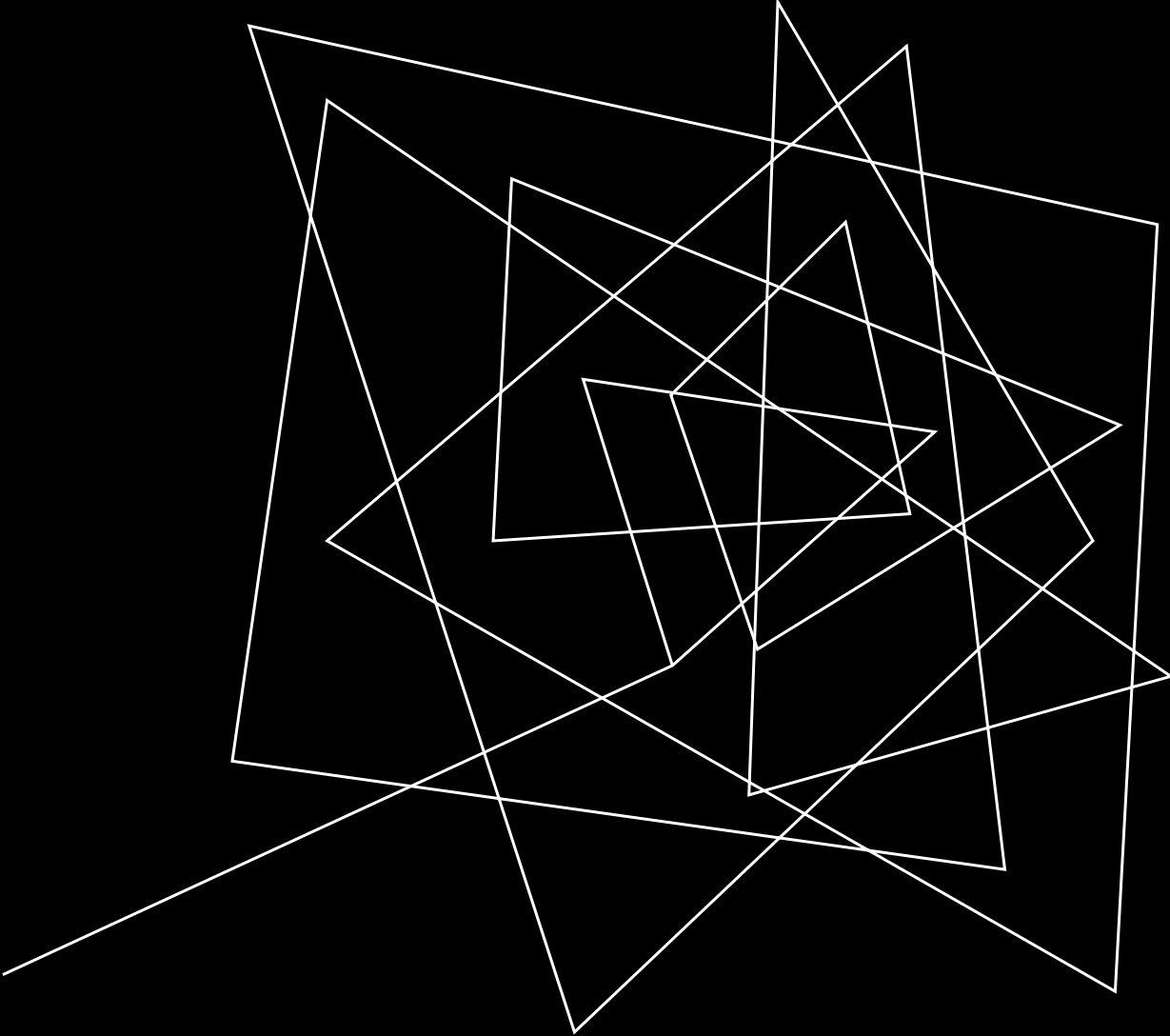
AGENDA

Community Programs Unit Updates

CSBG Updates

LIHEAP Updates

Weatherization Updates



COMMUNITY PROGRAMS UNIT UPDATES

Presented by: Nicole Northington

COMMUNITY PROGRAMS UNIT UPDATES

- Staff Updates & Contact Information
- Updates to the 2 CFR Part 200
- New Monthly Expenditure Workbooks for CSBG & LIHEAP
- Client Calls/Inquiries
- CSBG/LIHEAP Monitoring

STAFF

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CSBG/LIHEAP Program Supervisor
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VACANT

CSBG/LIHEAP Program Manager

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District 2

Shay Pearson

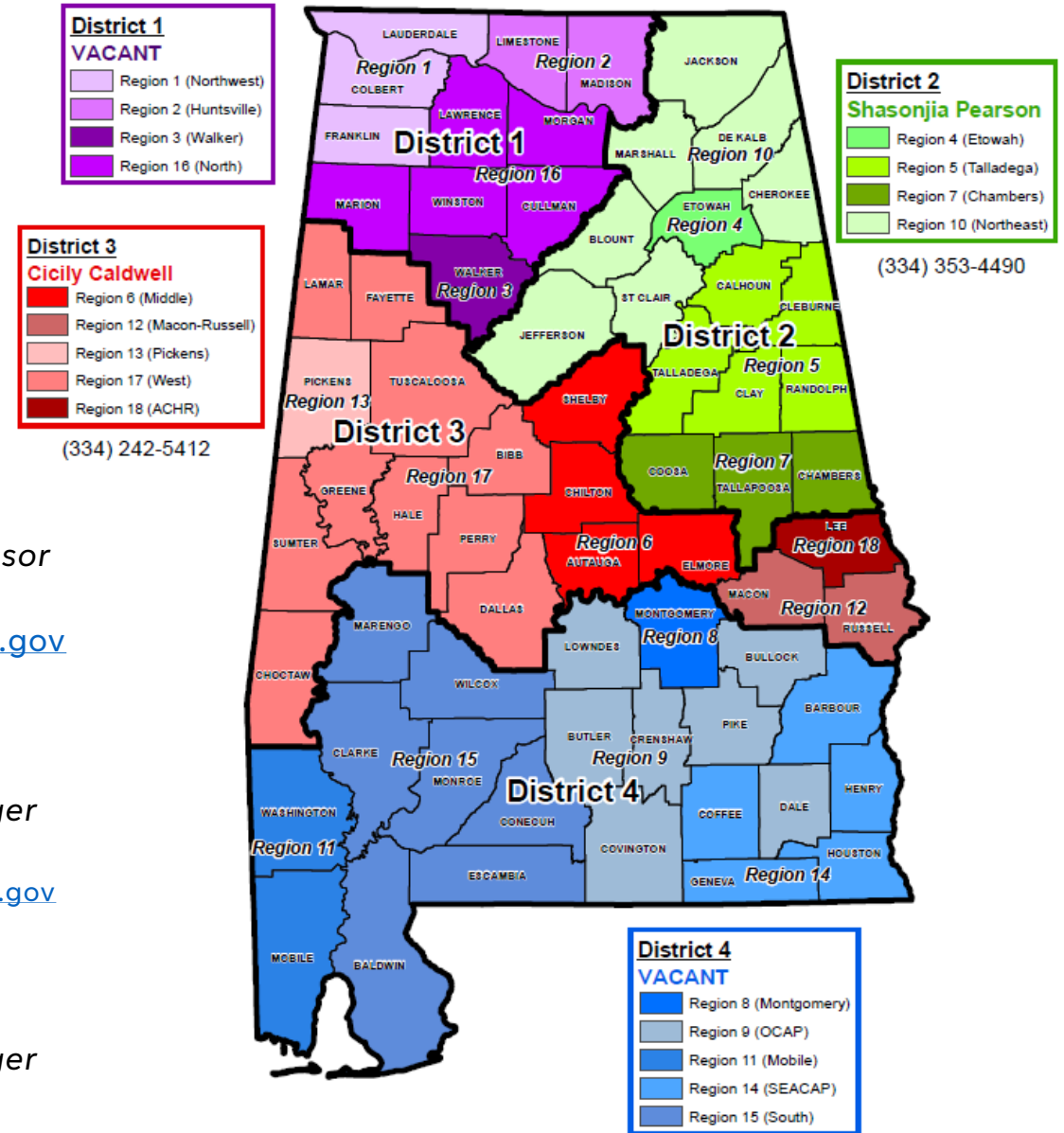
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District 4

VACANT

CSBG/LIHEAP Program Manager



Alabama Weatherization Assistance Program

STAFF WEATHERIZATION

Derek Wilson

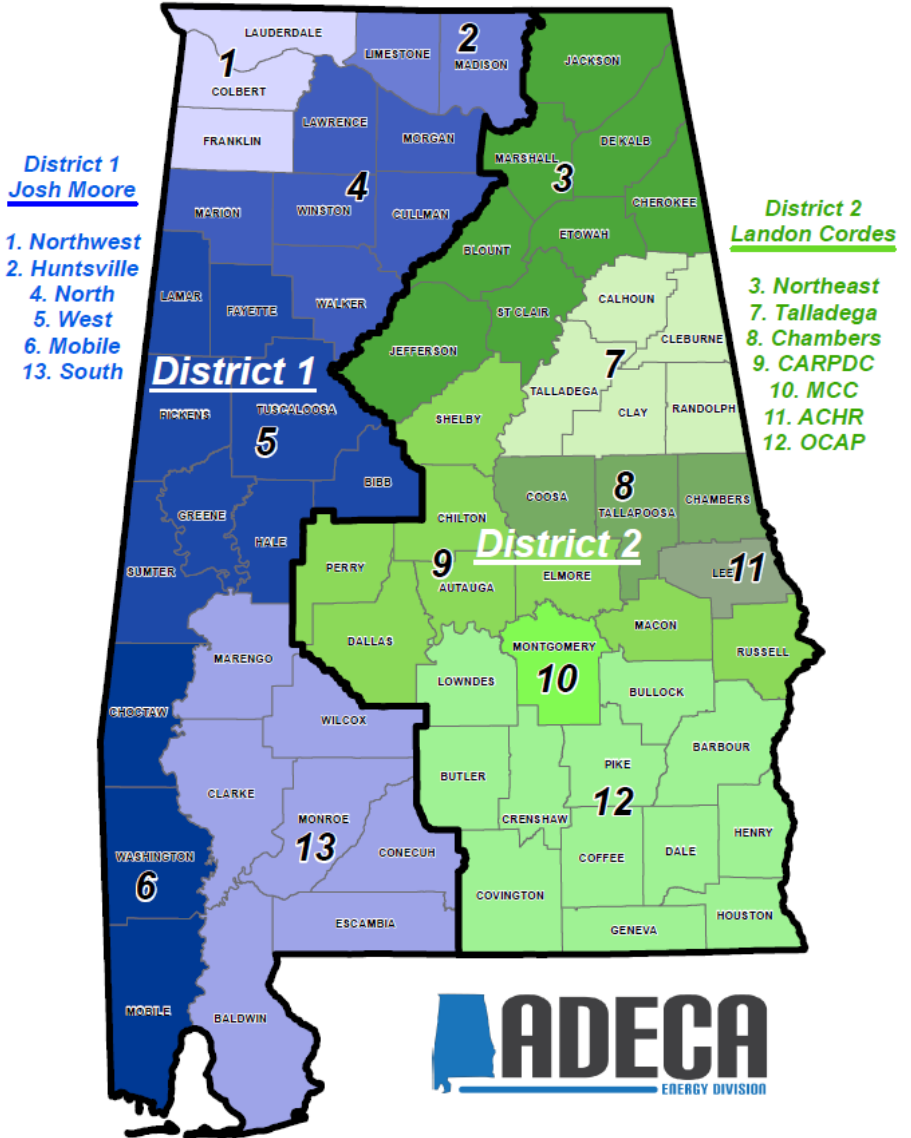
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District 1 Josh Moore

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2 CFR PART 200 UPDATE

The Office of Management and Budget (OMB) has updated the 2 CFR Part 200, also known as, the Uniform Guidance. The Final Rule is effective October 1, 2024, however, federal agencies may choose to adopt the changes sooner.

The Department of Health and Human Services (HHS) never adopted the changes made to the Uniform Guidance in 2020, so this update may include more than just the most recent update.

We aren't certain when or if HHS will choose to adopt the Final Rule prior to the mandatory effective date of October 1, 2024. Once we know more, ADECA will update the appropriate subaward agreement language.

In the meantime, you can review a summary of the updates put together by CAPLAW at this web address:

<https://caplaw.org/wp-content/uploads/resource-lib/caplaw-2024-final-uniform-guidance-revisions-issued.pdf>

NEW

CSBG & LIHEAP MONTHLY EXPENDITURE REPORT

The CSBG & LIHEAP Monthly Expenditure Reports (invoices) were recently updated. All invoices were put into a workbook and each invoice is linked to the next. This removes some margin of error and saves time at the agency level and for ADECA staff.

The updated workbooks are available on ADECA's website: adeca.alabama.gov

The workbooks for current awards were backfilled and email to each agency for use for the remainder of PY24.

ADECA <small>Alabama Department of Economic and Community Affairs</small>		Monthly Expenditure Report				FINAL REQUEST? <u>No</u>
		LIHEAP				Invoice #1
TO: ALABAMA DEPARTMENT OF ECONOMIC AND COMMUNITY AFFAIRS ENERGY DIVISION P.O BOX 5690 MONTGOMERY AL 36103-5690		FROM: <i>(Type in Subgrantee Name, Address, and Phone number)</i>				
GRANT NUMBER: _____	PERIOD:		BEGINNING _____		ENDING _____	
BUDGET/EXPENDITURE CATEGORY	APPROVED BUDGET	CUMULATIVE TO DATE - ACTUAL EXPENDITURES	ESTIMATED EXPENDITURES (ADVANCE)	TOTAL FUNDS PREVIOUSLY REQUESTED/RECEIVED	AMOUNT OF THIS REQUEST	BUDGET BALANCE
ADMINISTRATION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
REGULAR ASSISTANCE	\$ -					\$ -
GENERAL HEATING		\$ -	\$ -	\$ -	\$ -	
GENERAL COOLING		\$ -	\$ -	\$ -	\$ -	
CRISIS ASSISTANCE	\$ -					\$ -
CRISIS HEATING		\$ -	\$ -	\$ -	\$ -	
CRISIS COOLING		\$ -	\$ -	\$ -	\$ -	
ENERGY COUNSELING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ACTUAL CURRENT CASH BALANCE				\$	-	
<small>Revised: 03/08/2024</small>						
I certify that, to the best of my knowledge and belief, that this report is true in all respects and that all funds have been and will be expended for the purpose of the grant agreement referenced and that the amount now requested represents our immediate cash needs and complies with the Cash Management Improvement Act.				FOR ADECA USE ONLY - DO NOT WRITE IN THIS SECTION ADECA APPROVALS: This request has been reviewed for Energy program compliance.		
Authorized Signature (See Certification Form):		Date		Approved:		Date

NEW CSBG & LIHEAP MONTHLY EXPENDITURE REPORT

The cells highlighted yellow on each tab are the cells that can have data entered in them. Cells that are not yellow cannot be altered.

TIPS:

- Use the same workbook for the entire grant cycle (one per grant)
- The cells highlighted yellow are the only cells that information can be entered into
- When the budget amounts change during the grant cycle, update the Approved Budget on the FIRST tab of the workbook (MOEX Report 1)

BUDGET/EXPENDITURE CATEGORY	APPROVED BUDGET	DATE - ACTUAL EXPENDITURES	ESTIMATED EXPENDITURES (ADVANCE)	TOTAL FUNDS PREVIOUSLY REQUESTED/RECEIVE	AMOUNT OF THIS REQUEST	BUDGET BALANCE
ADMINISTRATION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
REGULAR ASSISTANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GENERAL HEATING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GENERAL COOLING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CRISIS ASSISTANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CRISIS HEATING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CRISIS COOLING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ENERGY COUNSELING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Move to the next invoice/tab each month by selecting it at the bottom of the workbook.



CLIENT CALLS

ADECA receives several client calls each week. Most clients think that ADECA administers assistance, so we provide them with the correct agency's contact information so that they can schedule an appointment.

Every now and then, a client will say that they've unsuccessfully attempted reaching their local Community Action Agency. When this happens, ADECA staff may send an email to the agency to inform them that the client is trying to get in touch with them. When we reach out, we do not intend for you to put the client ahead of anyone else. We simply want to make you aware of the client contacting us.

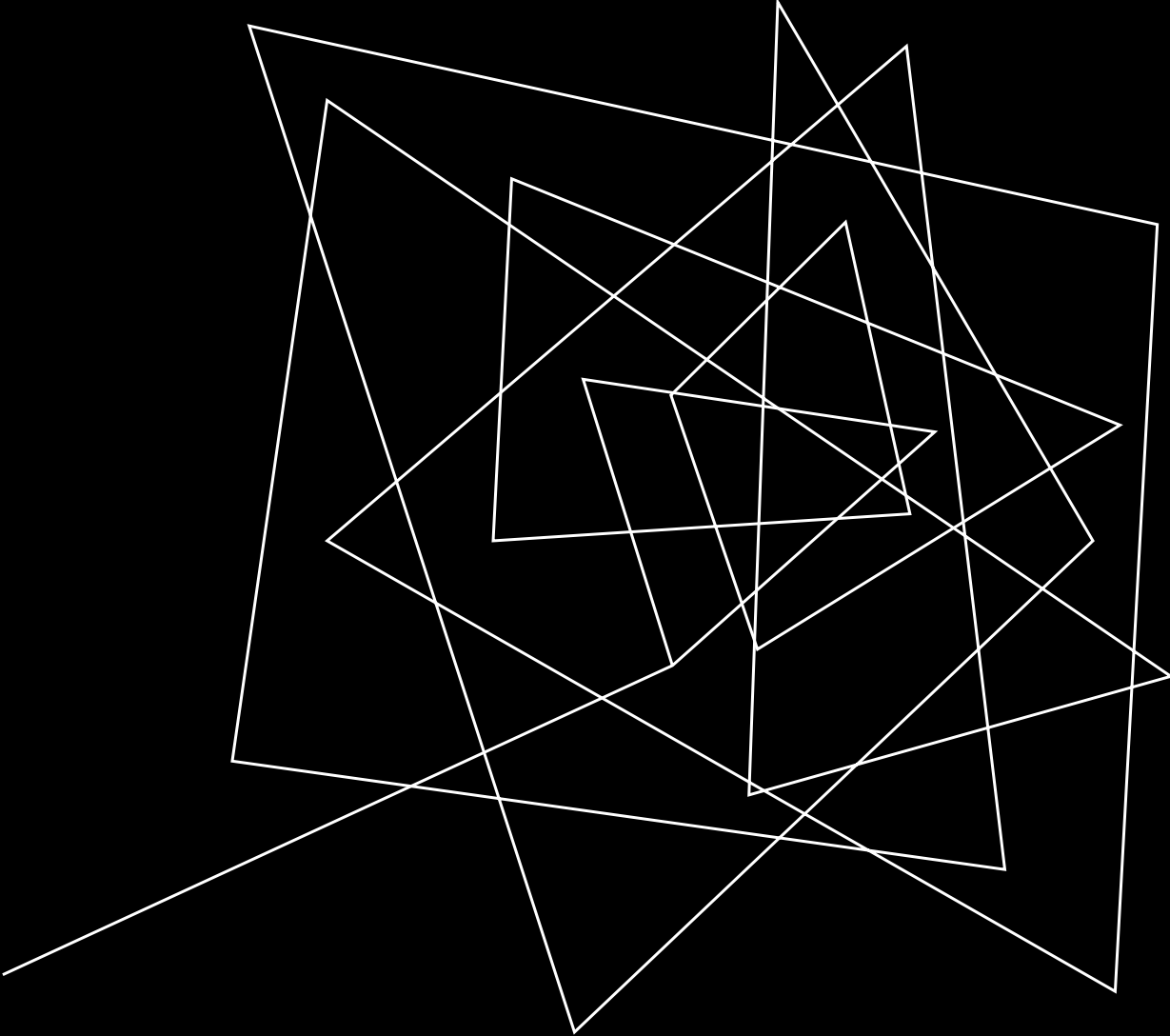
Additionally, ADECA sometimes receives client inquiries from the Department of Health and Human Services (HHS) and the Department of Energy (DOE). They almost always request a follow-up.

CSBG/LIHEAP SUBRECIPIENT MONITORING

Subrecipient Monitoring Process:

1. Schedule a day for the on-site visit when ADECA staff will check personnel files and conduct the Exit Conference
2. Mail the Monitoring Notification Letter and Request for Documents to the agency
3. Hold the Entrance Conference after the Request for Documents' due date
4. Review all submitted documents prior to the on-site visit
5. Review agency personnel files on-site and conduct the Exit Conference
6. Mail an Issues letter or All Clear letter in the weeks following the Exit Conference
7. Correspond with the agency until all issues are resolved and cleared

Agencies should expect to be monitored every other year. A review of CSBG and LIHEAP will be done at the same time. When possible, ADECA will coordinate monitoring for CSBG, LIHEAP, and Weatherization.



CSBG UPDATES

Presented by: Angela Cowan

CSBG UPDATES

- PY25 State Plan
- CSBG Amendments: 3rd & 4th Quarter Allocation
- CSBG Grant Cycle
- CSBG Budget Modifications



PROGRAM YEAR 2025

CSBG STATE PLAN

Program Year 2025's CSBG State Plan is due to the Department of Health and Human Services (HHS) by September 1, 2024.

ADECA is in the preliminary stages of editing/developing the Plan. One change that will be made is an update to the poverty level percentages being used to make awards. ADECA will use the most current poverty level percentages, which can be found here:

<https://www.census.gov/data/datasets/2022/demo/saige/2022-state-and-county.html>.

A Public Hearing will be scheduled soon (likely sometime in late June or early July).

3RD & 4TH QUARTER ALLOCATION CSBG AMENDMENTS

The Department of Health and Human Services (HHS) allocated the 3rd and 4th quarter CSBG funds on April 29, 2024.

Agency amendments have been prepared based on previous years' poverty percentages and should be placed in the mail soon.

Please return amendments signed by an authorized signatory as soon as possible.

Don't forget to update the approved budget amounts on the first tab of your Monthly Expenditure Report workbooks.

PROGRAM YEAR 2024

CSBG GRANT CYCLE

October 1, 2023 – December 31, 2024

ADECA will NOT be extending CSBG grants past December 31st this year.

Please expend all CSBG funds prior to the end of the grant cycle.

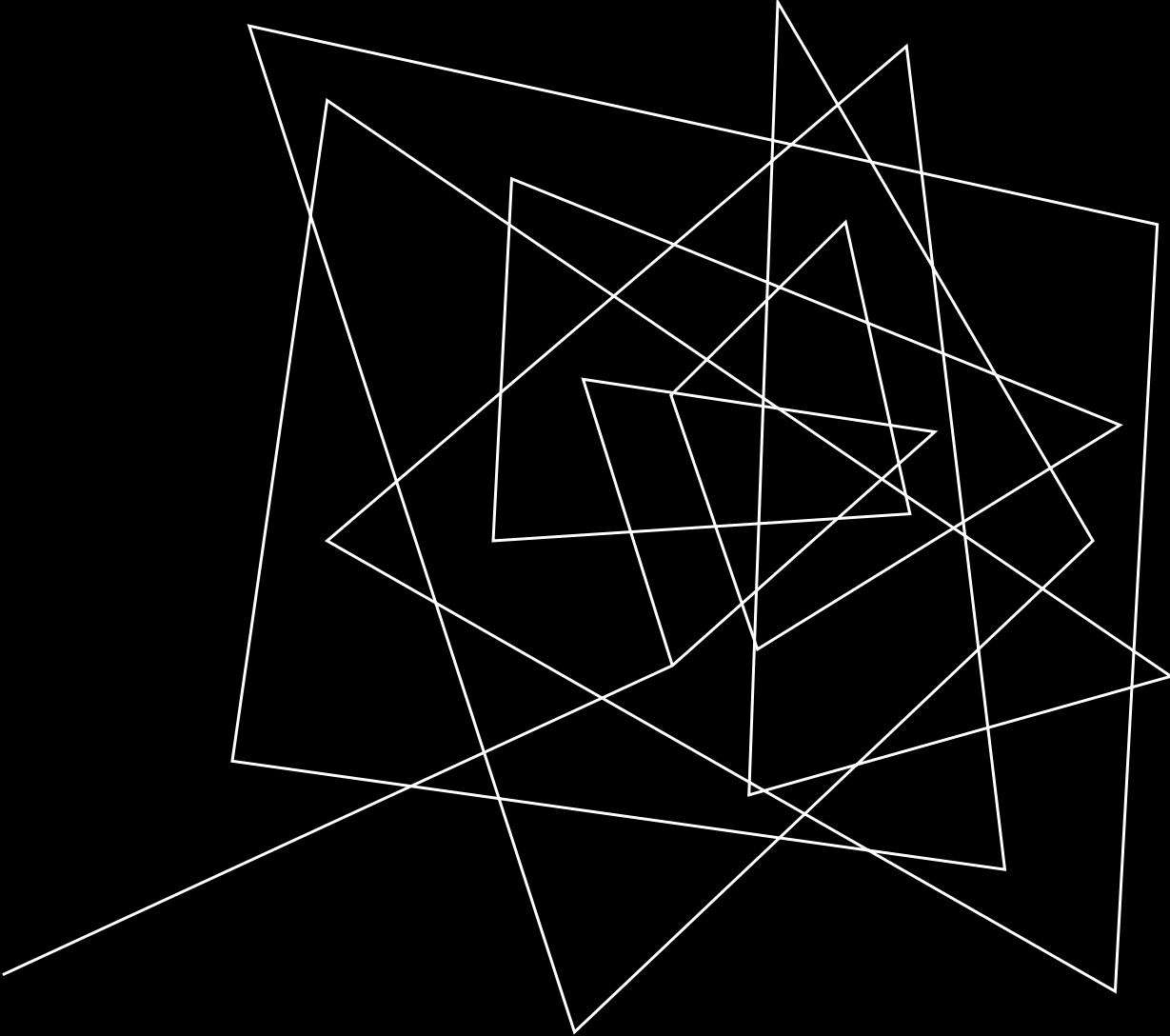


CSBG BUDGET MODIFICATIONS

Budget modifications are intended to move funds from one budget line item to another or create new line items within the Administrative and Programmatic cost categories.

For this reason, agencies should not submit a budget modification adding new line items after the last day of the grant cycle.

All funds should be spent prior to the last day of the grant cycle on line items already approved in the budget. The addition of new line items in the budget after the last day of the grant cycle indicates that funds were spent on **unapproved** expenses prior to the closeout of the grant OR that funds are being spent after the closeout of the grant, neither of which are allowable.



LIHEAP UPDATES

Presented by: Wendy Littles

LIHEAP UPDATES

- PY25 State Plan
- Current Awards & Timelines
- LIHEAP Amendments
- Crisis2 Amendments
- LIHEAP Workshop



PROGRAM YEAR 2025

LIHEAP STATE PLAN

Program Year 2025's LIHEAP State Plan is due to the Department of Health and Human Services (HHS) by September 1, 2024.

ADECA will begin editing/developing the Plan as soon as it is made available by HHS.

A Public Hearing will be scheduled soon (likely sometime in late June or early July).

LI-XXX-24 _____ October 1, 2023 – December 31, 2024

LI-XXX-23-Crisis _____ June 1, 2023 – **September 30, 2024**

LI-XXX-23-Crisis2 _____ July 1, 2023 – **September 30, 2024**

LI-XXX-IIJA24 _____ October 1, 2023 – **September 30, 2024**

LIHEAP AWARDS’ TIMELINE

REGULAR LIHEAP AMENDMENTS

The Department of Health and Human Services (HHS) allocated additional LIHEAP funds on April 19, 2024. This allocation makes up 99% of the annual total award. In PY23, ADECA received the final 1% allocation in August.

Agency amendments have been prepared and should be placed in the mail soon.

Please return amendments signed by an authorized signatory as soon as possible.

Don't forget to update the approved budget amounts on the first tab of your Monthly Expenditure Report workbooks.

CRISIS2 LIHEAP AMENDMENTS

A few agencies deobligated some or all of their Crisis2 funding, which was repurposed for agencies who had a need and the capacity to expend additional funds.

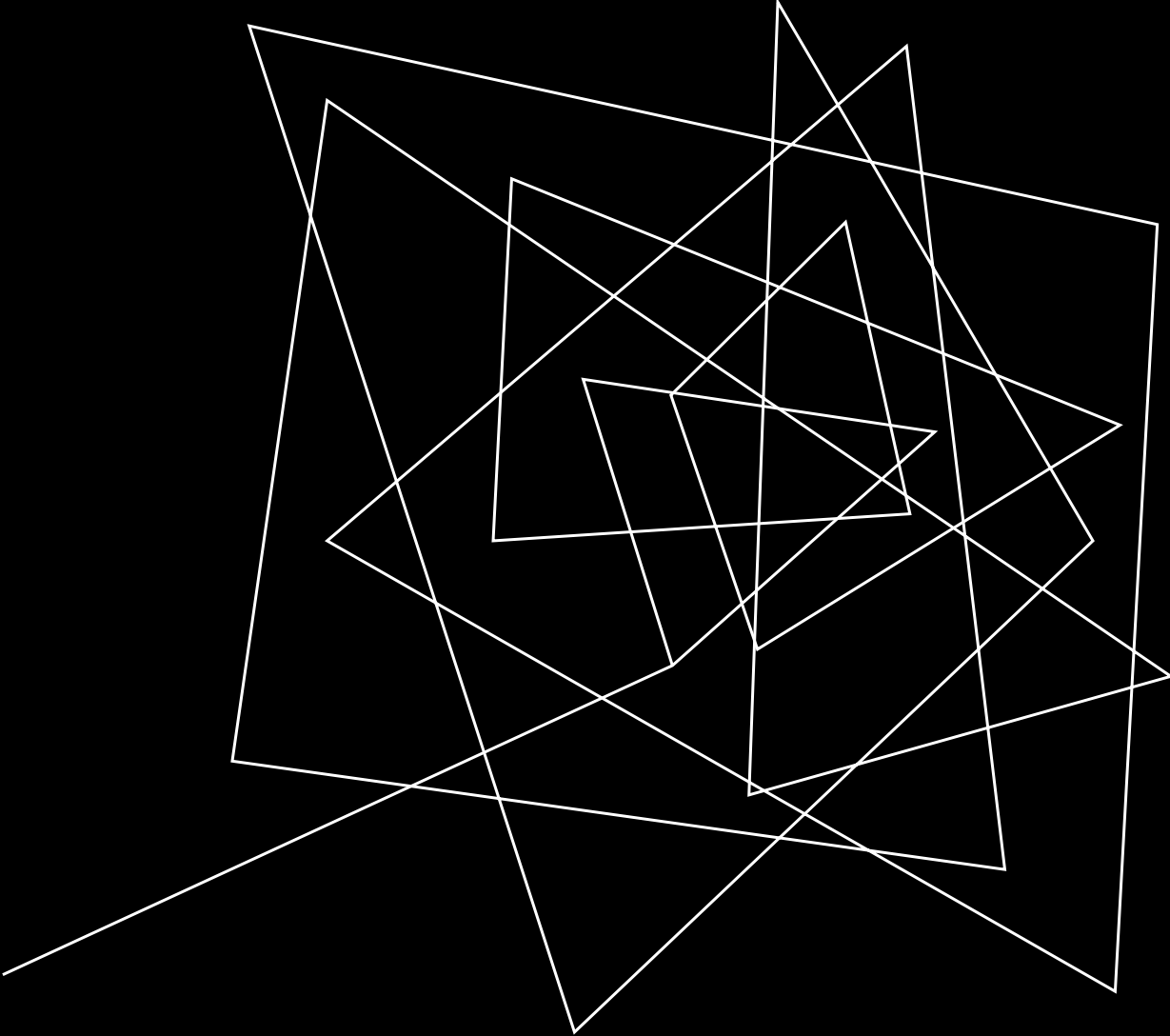
The Crisis2 amendments were placed in the mail recently.

Please return amendments signed by an authorized signatory as soon as possible.

Don't forget to update the approved budget amounts on the first tab of your Monthly Expenditure Report workbooks.

LIHEAP WORKSHOP

An exact date for the LIHEAP Workshop has not been determined yet but ADECA LIHEAP staff plan to host the workshop in August. As soon as a date is determined, ADECA will notify all subrecipients.



WEATHERIZATION UPDATES

Presented by: Derek Wilson

WEATHERIZATION UPDATES

- PY24 DOE Awards
- PY24 LIWAP Awards
- Apple Energy Group – Subgrant Technical Monitoring
- Alabama Community College System – T&TA Coordinator
- Results of DOE’s Technical Monitoring of ADECA
- Monthly PPRs & BWRs



PROGRAM YEAR 2024

DOE AWARDS

The 2024 Weatherization State Plan was submitted to the Department of Energy (DOE) prior to the due date, however, we are still awaiting approval from DOE.

Once ADECA's State Plan is approved, awards will be made to the agencies with Weatherization programs.

In the meantime, agencies should continue working on BIL units and submitting monthly invoices for that work.

PROGRAM YEAR 2024

LIWAP AWARDS

The LIWAP allocation increased to \$6,000,000.00 for Program Year 2024. Awards have been made and grant agreements have been mailed out to those agencies who have submitted their LCC documents.

Please return the signed agreement as soon as possible.



APPLE ENERGY GROUP (AEG)

CONTRACTED SUBRECIPIENT TECHNICAL MONITORS

Apple Energy Group (AEG) is a ***duly-authorized*** contractor for the Weatherization Assistance Program. AEG is conducting the technical monitoring of each agency on behalf of ADECA.

ADECA requests your cooperation with the monitoring process and AEG. AEG will reach out to each agency ahead of monitoring visits to schedule their visit, request documents they need to conduct the monitoring, and choose which units to visit. AEG will compile a report to submit to ADECA with any issues or management considerations they find during their monitoring visit.

ALABAMA COMMUNITY COLLEGE SYSTEM (ACCS) T&TA COORDINATOR

To schedule Weatherization training for your staff and/or contractors or request training information, please contact:

Marcus Carson

Director of Energy Infrastructure Training Center
marcus.carson@bscc.edu

Lisa Rollan

Grants Coordinator
lisa.rollan@accs.edu

To explore training opportunities or request reimbursement for trainings and travel, please visit ACCS's website:

<https://www.accs.edu/weatherization/>

DEPARTMENT OF ENERGY (DOE)

TECHNICAL MONITORING OF ALABAMA

ADECA has two new Project Officers—one is strictly a programmatic officer, and the other is technical.

The Technical Project Officer (DOE) conducted a technical monitoring of ADECA in February 2024. A Corrective Action Plan has been submitted to DOE for review.

Once a response from DOE has been received, ADECA will share the findings of the monitoring and implement any changes that need to be made.

ADECA is expecting DOE to conduct an on-site Programmatic monitoring in July 2024.



MONTHLY PPRS & BWRS

PPRs and BWRs are due **every** month by the 15th.

Likewise, monthly invoices are also due by the 15th each month for the prior month's expenses. This update is effective with the PY2024 grants.



THANK YOU

Please reach out to your Program Manager(s)
with any questions you have!